

# Lander County Sustainable Development Committee Bylaws

## **Name**

The name of the organization shall be the Lander County Sustainable Development Committee.

## **Mission**

To facilitate the public and private sector of the Lander County's communities in sustaining the social and economic welfare of the cyclical nature of our natural resource based industries.

## **Goals**

Goals will be developed annually by the Board of Directors with input from the membership and be adopted at the Annual Meeting. Additional goals may be adopted by the membership at any time.

## **Meetings**

Regular meetings shall be called at the discretion of the Chairperson and/or the Board of Directors. An Annual meeting will be held during the month of January.

## **Membership**

### Eligibility

Membership of the LCSDC shall be open to general public, as well as representatives from the mining community and local, state and federal agencies without geographical or any other limitations.

## **Voting**

Anyone attending a meeting shall be eligible to vote. Votes may be taken only on agenda items only. Posting of agenda's will be made by the secretary a minimum of 7 days in advance of the meeting.

## **Quorum**

A minimum of 4 individuals must be present before official action can be taken.

## **Officers**

The officers of LCSDC shall be the Chairperson, Vice Chairperson, and Secretary. These officers shall comprise the Board of Directors. These officers shall be elected at the regular annual meeting and shall take office at the conclusion of that meeting and shall serve to the conclusion of the next annual meeting. Should a vacancy occur in the Board, such vacancies would be filled according to the will of the membership present at the next regularly scheduled meeting.

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## **Duties of Officers**

Chairperson: The Chairperson shall:

- Be chairperson of the Board and shall act as the presiding officer at all meetings.
- With the concurrence of the Board, establish committees and designate chairperson and committee members to carry out functions thereof.
- Make recommendations for appointments.
- Have the power to call special meetings.
- Be the official spokesperson for the LCSDC.

Vice Chairperson: The vice chairperson shall:

- Perform the duties of the chairperson in the event of the latter's absence or inability to carry out such duties.
- In the event the office of Chairperson becomes vacant, assume the office of LCSDC Chairperson.
- Perform such other duties as may be assigned by the Chairperson of LCSDC.

Secretary: The secretary shall:

- Keep the minutes of the meetings.
- Prepare the minutes in narrative form, secure in a permanent manner and mail copies to all members who indicate an interest.
- Notify members of the place and date of regular or special meetings.
- Notify members of proposed amendments to the By-Laws.
- Maintain a current list of all members and their current addresses.

## **Amendments**

These By-Laws may be amended or altered in whole or part by a majority vote of the LCSDC membership at any regular or special meeting where such action has been announced in the call of notice of such meetings.

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